
SAN ANTONIO WATER SYSTEM PURCHASING DEPARTMENT

Issued By: Gina Cappa
BID NO.: 20-1556

Date Issued: July 21, 2020

**FORMAL INVITATION FOR BIDS
ANNUAL CONTRACT FOR HEADSETS, WEBCAMS, AND ACCESSORIES
ADDENDUM 1**

Sealed bids addressed to the Purchasing Director, San Antonio Water System, 2800 US Hwy 281 North, Administration Bldg., 5th Floor, San Antonio, TX 78212 will be received until **3:00 PM (CT), July 31, 2020** and then publicly opened and read aloud for furnishing materials or services as described herein below,

The San Antonio Water System Purchasing Department is willing to assist any bidder(s) in the interpretation of bid provisions or explanation of how bid forms are to be completed. Assistance may be received by visiting the Purchasing Office in the SAWS Main Office, 2800 US Hwy 281 North, San Antonio, TX 78212, or by calling (210) 233-3819.

This invitation includes the following:

Invitation for Bids
Terms and Conditions of Invitation for Bids

Specifications and General Requirements
Price Schedule

The undersigned, by his/her signature, represents that he/she is authorized to bind the Bidder to fully comply with the Specifications and General Requirements for the amount(s) shown on the accompanying bid sheet(s). By signing below, Bidder has read the entire document and agreed to the terms therein.

Signer's Name: _____ Firm Name: _____
(Please Print or Type)

Address: _____

Signature of Person Authorized to Sign Bid _____ City, State, Zip Code: _____

Email Address: _____ Telephone No.: _____

Fax No.: _____

Please complete the following:

Prompt Payment Discount: _____% _____days. (If no discount is offered, Net 30 will apply.)

Please check the following blanks which apply to your company:

Ownership of firm (51% or more):

___ Non-minority ___ Hispanic ___ African-American ___ Other Minority (specify) _____

___ Female Owned ___ Handicapped Owned ___ Small Business (less than \$1 million annual receipts or 100 employees)

Indicate Status: ___ Partnership ___ Corporation ___ Sole Proprietorship ___ Other (specify) _____

Tax Identification Number: _____

To report suspected ethics violations impacting the San Antonio Water System, please call 1-800-687-1918.

***** This **Addendum 1** is issued for Bid 20-1556 to do the following:

1. **Provide questions and responses.**
2. **Provide a revised Price Schedule. The addendum 1 Price Schedule must be submitted to be considered responsive.**

IT IS NECESSARY TO RETURN THIS ADDENDUM 1 AS PART OF YOUR BID SUBMISSION

QUESTIONS AND RESPONSES

1. **Do you anticipate extending the bid due date?**

Response: No. Not at this time.

2. **What additional details are you willing to provide, if any, beyond what is stated in bid documents concerning how you will identify the winning bid?**

Response: The bid contains all of the information. Per the Standard Requirements #9: "Award will be made to the overall lowest responsible bidder whose price has been determined to be fair and reasonable."

3. **Was this bid posted to the nationwide free bid notification website at www.mygovwatch.com/free?**

Response: No.

4. **Other than your own website, where was this bid posted?**

Response: In addition to our SAWS website the bid was advertised in the Hart Beat Newspaper and on the following website: <https://network.demandstar.com/>.

5. **Okay to assume Line 1 and 2 are meant to be the same item (2309-820-105) or they wanted to add something different?**

Response: See updates to the Price Schedule attached to this Addendum 1. Original line item number 1 has been removed and the quantity of line item number 2 has been changed from 150 to 300.

6. **What phone system make & model number does SAWS have?**

Response: Cisco IP Standard Desk Phones. Part number CP-8841-K9.

7. **Pricing Item 1: Jabra Biz 2300 QD Dual Ear, PN# JBR-2309-820-105-003, Qty 150 - This item cannot be located and Jabra confirmed this pn does not exist and appears to be a competitive pn#. Please confirm and advise of any replacement or correction.**

Response: Refer to response to question #5.

8. **Please provide: List of Items, Schedule of Requirements, Scope of Work, Terms of Reference, Bill of Materials required.**

Response: The requested information is in the bid document located on our website.
Link to Bid: https://apps.saws.org/Business_Center/ProcBids/Drill.cfm?id=3837&View=Yes

9. **Please provide: Names of countries that will be eligible to participate in this tender.**

Response: Any company that can meet the bid requirements would be eligible to participate.

10. **Please provide: Information about the Tendering Procedure and Guidelines.**

Response: All of the necessary information to be able to participate in this opportunity is outlined within the bid document.

11. **Please provide: Estimated Budget for this Purchase.**

Response: We do not have an estimated budget to provide.

12. Any Extension of Bidding Deadline?

Response: Refer to response for question #1.

13. Any Addendum or Pre Bid meeting Minutes?

Response: This addendum #1 is the first addendum to be posted. There will not be a pre-bid meeting for this bid event.

14. The Jabra 2309-820-103 is end of life. Will you accept the 2309-820-105 as replacement?

Response: Yes. See updates to the Price Schedule attached to this Addendum 1.

15. Part number along with description that is no longer available. Jabra Biz 2300 QD Dual-Ear. Part No. JBR-2309-820-105-003.

Response: Refer to response for question #14.

16. The following model is going end of life: 960-000841 Logitech 15 Logitech B525 Business Webcam. Will you accept the Logitech HD Webcam C615 Part # 960-000733 in its place?

Response: Yes. See updates to the Price Schedule attached to this Addendum 1.

17. Logitech 960-000841 has been discontinued. Do we want to replace with something else or consider refurbished for the bid?

Response: Refer to response to question #16. Refurbished items are not acceptable for this bid opportunity.

End of Addendum 1

ESTIMATED DELIVERY

Delivery will be completed within _____ calendar days after receipt of order.
It is preferred that items be delivered within 2-3 business days.

REVISED PRICE SCHEDULE

ADDENDUM 1

No.	Description & Part Number	Unit Price	EST QTY	UOM	Extended Price
2	Jabra Biz 2300 QD Dual-Ear Part No. 2309-820-105	\$	300	Each	\$
3	Jabra Link 230 USB Adapter USB to QD – No inline audio control Part No. 230-09	\$	150	Each	\$
4	Jabra Link 260 USB Adapter USB to QD – With inline audio control Part No. 260-09	\$	150	Each	\$
5	Jabra Link 265 USB (Training Y-Cord) Part No. 265-09	\$	40	Each	\$
6	Jabra Engage 65 Mono Part No. 9553-553-125	\$	40	Each	\$
7	Jabra Engage 65 Duo Part No. 9559-553-125	\$	40	Each	\$
8	Jabra EHS Cable Part No. 14201-43	\$	80	Each	\$
9	Jabra Evolve 75 Duo Part No. 7599-838-109	\$	30	Each	\$
10	Jabra Evolve 75 Duo Charge Stand Part No. 14207-40	\$	15	Each	\$
11	Logitech HD Webcam C615 Part No. 960-000733	\$	15	Each	\$
Total					\$

***Note: Price Schedule Changes:**

- 1) Line 1 Removed (Part No. JBR-2309-820-105-003)
- 2) Line 2 Quantity changed from 150 to 300
- 3) Line 11 Part Number changed from 960-000841 to 960-000733